



# Evergreen School District Foundation Procurement Form

Please use a ball point pen.

## Donor Information

Donor or Company Name (as it should appear in the catalog):

Contact Name (will not appear in the catalog):

Donor Address: City: State: Zip:

Donor Daytime Phone: Donor Email: Donor Fax:

The best way for ESDF to contact the donor:  Phone  Email

## Donation Item Information

Item Name (as it should appear in the catalog):

Item Description (Gift Certificate expiration date will be one year from the date of the event):

Estimated Value:

Select One:

Item received by ESDF  Item to be picked up by ESDF

Donor to provide Gift Certificate

Where/when: \_\_\_\_\_

ESDF to provide Gift Certificate

Item to be delivered by Donor

Where/when: \_\_\_\_\_

## ESDF Representative / Signatures

ESDF Representative Signature:

Name and Phone:

Donor Signature:

Date:

### Evergreen School District Foundation

13215 C-8 SE Mill Plain Blvd.  
PMB 252  
Vancouver, WA 98684  
phone: (360) 604-4022

501(c)3 Non-profit Organization  
Federal Tax ID: #91-1714854

[www.EvergreenSchoolDistrictFoundation.org](http://www.EvergreenSchoolDistrictFoundation.org)

For ESDF use only:

Auction Section:	Package With:
Catalog Number:	